

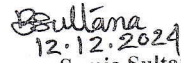
Government of the People's Republic of Bangladesh  
Ministry of Agriculture  
Soil Resource Development Institute  
Krishi Khamar Sarak, Dhaka-1215  
www.srdi.gov.bd

Invitation for Tender (OTM)

Date : 12/12/2024

No:12.03.0000.003.11.002.24-2195

1	Ministry/Division	Ministry of Agriculture.		
2	Agency	Soil Resource Development Institute (SRDI).		
3	Procuring Entity Name	Director General, Soil Resource Development Institute.		
4	Invitation for	Non-Consulting Services (Supply of Manpower).		
5	Invitation Ref No	12.03.0000.003.11.002.24-2195 Date : 12/12/2024		
6	Procurement Method	Open Tender Method (National).		
7	Budget and Source of Funds	GOB.		
8	Tender Package No.	OTM/01/2024-2025		
9	Tender Package Name	Non-Consulting Services.		
10	Tender Publication Date	13/12/2024		
11	Tender Last Selling Date	01/01/2025		
12	Tender Closing Date and Time	02/01/2025; Time : 13:00		
13	Tender Opening Date and Time	02/01/2025; Time : 14:00		
14	Name & Address of the office(s)			
15	Selling Tender Document	Accounts Section (4 <sup>th</sup> floor), Office of the Director General, Soil Resource Development Institute, Krishi khamar Sarak, Farmgat, Dhaka-1215. During office period. Office of the Divisional Commissioner, Segun bagicha, Dhaka-1000.		
16	Receiving Tender Document	Office of the Director General (4 <sup>th</sup> floor), Soil Resource Development Institute, Krishi khamar Sarak, Farmgate, Dhaka-1215. Office of the Divisional Commissioner, Segun bagicha, Dhaka-1000.		
17	Opening Tender Document	Conference Room, Office of the Director General (4 <sup>th</sup> floor), Soil Resource Development Institute, Krishi Khamar Sarak, Farmgate, Dhaka-1215.		
<b>INFORMATION FOR TENDERER</b>				
18	Eligibility of Tenderer	<p>1. The Non-consulting Services firm Should have at least 5 (Five) years' General experience in manpower supply to any Government organization/Semi-Govt/Autonomous bodies from the date of publication of IFT</p> <p>2. The firm should have the specific experience for satisfactory completion in a single contract of minimum 100 (one hundred) person/employee over a period of last three year's.</p> <p>3. The Non-consulting Services firm should have at least 3 year's specific experience in manpower supply to any Government/Semi-Govt/Autonomous bodies from the date of publication of IFT.</p> <p>4. The firm must be submitted following updated Attested documents:</p> <p>a) Certificate of Incorporation (In case of limited company) b) Trade License (2024-2025) c) Financial statement for past one year d) Update income tax Clearance certificate e) VAT Registration Certificate (13 Digit) With Update Return f) Updated license from Department of Factories &amp; Establishment g) Bank solvency certificate h) Experience certificate i) Minimum amount of liquid asset/working capital/credit line shall be 60 (sixty) Lakh &amp; j) Membership certificate of Dhaka chamber of commerce &amp; Industry. Details are available in schedule.</p>		
19	Brief Description of Services	Selection of Non consulting Service firm (supply of manpower through outsourcing) for 63 Post (Laboratory Attendant Service-4, Field Man Service -9, Security Service -24 & cleaning Service -26)		
20	Price of Tender Document : Tk. 2000/- (Two thousand) only (Non Refundable)			
21	Package No.	Identification of Package	Location	Tender Security Amount (BDT)
	OTM/01/2024-25	Described in the schedule	Dhaka & Others District	TK.300,000/- (Three Lakh) Only
22	Name of Official Inviting Tender	Dr. Begom Samia Sultana		
23	Designation of Official Inviting Tender	Director General		
24	Address of Official Inviting Tender	Soil Resource Development Institute, Krishi khamar Sarak, Farmgate, Dhaka-1215.		
25	Contact details of Official Inviting Tender	Phone : 02-41025041, mail : jg@srdi.gov.bd		
26	The Procuring Entity reserves the right to reject all the Tender.			

  
 12.12.2024  
 (Dr. Begom Samia Sultana)  
 Director General (Routine Charge)  
 02-41025041