

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Soil Resource Development Institute
Krishi Khamar Sarak, Dhaka-1215
www.srdi.gov.bd

No:12.03.0000.003.44.190.17-813

Date: 21 June, 2023

Office Order

Mr. Md. Shariful Islam, Steno Typist-Cum-Computer Operator, Soil Resource Development Institute, Head Office, Dhaka has been granted earned leave (Ex-Bangladesh) for travelling to Japan for 60 (Sixty) days starting from 05/07/2023 to 04/09/2023 or from the date of commencement of leave under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency, no part of it should be drawn in foreign currency;
- (b) All expenses will be borne by himself. There will be no financial involvement of the Government of Bangladesh in this regard;
- (c) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval;
- (d) He will not be allowed to stay abroad more than the approved period;
- (e) He will have to inform the department after return.

To.
Mr. Md. Shariful Islam,
Steno Typist-Cum-Computer Operator,
Soil Resource Development Institute,
Head Office, Dhaka.

Sd:
(Md. Sabbir Hossen)
Director General
Phone-02-41025041
E-mail: dg@srdi.gov.bd

No:12.03.0000.003.44.190.17-813

Date: 21 June, 2023

Copy forwarded for kind information and necessary action to: (not as per seniority)

1. H.E. High Commissioner/Ambassador of the High commission/Embassy of Japan, Dhaka.
2. Director (Consular), Ministry of Foreign Affairs, Dhaka.
3. Director General, Immigration and Passport, Agargaon, Dhaka.
4. Director, Field Services wing, Soil Resource Development Institute, Dhaka.
5. Chief Scientific Officer, Training & Communication Division, Soil Resource Development Institute, Dhaka.
6. Chief Accounts and Finance Officer, Ministry of Agriculture, Shegunbagicha, Dhaka.
7. Principal Scientific Officer, Human Resource Development Section, Soil Resource Development Institute, Dhaka.
8. Innovation Officer, Soil Resource Development Institute, Dhaka (With request to upload it in the website)
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
10. Assistant Director, Soil Resource Development Institute, Dhaka.
11. Office Copy.

(Md. Sabbir Hossen)
(Md. Sabbir Hossen)
Director General
Phone-02-41025041