

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Soil Resource Development Institute
Krishi Khamar Sarak, Dhaka-1215
www.srdi.gov.bd

No:12.03.0000.003.44.163.16-

Date:-----

Office Order

Jhuma Datta, Office Assistant Cum Computer Typist, Department of Soil Resource Development Institute, Divisional Laboratory, Khulna has been granted as earned leave (ex-Bangladesh) for travelling to India for 12 (Twelve) days starting from 07/02/2021 to 18/02/2021 or from the date of commencement of leave. The leave is granted for the purpose of her health check up under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency, no part of it should be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by her;
- (c) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval;
- (d) She will not be allowed to stay abroad more than the approved period;
- (e) Jhuma Datta's Husband Manus Kumar Ghosh & her daughter Megha Ghosh will accompany her during the travel.
- (f) She will have to inform the department after return.

To.
Jhuma Datta
Office Assistant Cum Computer Typist
Soil Resource Development Institute
Divisional Laboratory, Khulna.

Sd:
(Bidhan Kumar Bhandar)
Director General (In-charge)
Phone-9113363
E-mail: dg@srdi.gov.bd

No:12.03.0000.003.44.163.16- 64

Date: 28/01/21

Copy forwarded for kind information and necessary action to: (not as per seniority)

1. H.E. High Commissioner/Ambassador of the High commission/Embassy of India, Dhaka.
2. Director (consular), Ministry of Foreign Affairs, Dhaka.
3. Director General, Immigration and Passport, Agargoan, Dhaka..
4. Chief Scientific Officer, Soil Resource Development Institute, Divisional Laboratory, Khulna.
5. Principal Scientific Officer, Soil Resource Development Institute, Divisional Laboratory, Khulna.
- ✓ 6. Innovation Officer, Soil Resource Development Institute, (With request to upload the office order in the website).
7. Divisional Controller of Account's, Khulna.
8. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/ Land Port, Benapol, Jessore/Darshana, Chuadanga, Bhumra, Satkhira, Bangladesh.
9. Assistant Director, Soil Resource Development institute, Dhaka.
10. Office Copy.

Jamun 24.01.21
(Bidhan Kumar Bhandar)
Director General (In-charge)
Phone-9113363
E-mail: dg@srdi.gov.bd