

Government of the People's Republic of Bangladesh  
Ministry of Agriculture  
Soil Resource Development Institute  
Krishi Khamar Sarak, Dhaka-1215  
www.srdi.gov.bd

No:12.03.0000.003.44.400.16-

Date:-----

**Office Order**

Mr. Md. Shamsul haque Draftsman of Soil Resource Development Institute, Head office, Dhaka has been granted 50 (Fifty) days earn leave (ex-Bangladesh leave) for performing Holly Hajj with his Wife in Saudi Arabia starting from 21/05/2023 to 09/07/2023 or from the date of commencement of leave. The leave has been granted under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency.
- (b) All expenses will be borne by him;
- (c) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval.
- (d) He will not be allowed to stay abroad more than the approved period .
- (e) Md. Shamsul haque's Wife Mrs. Sahida Akter will accompany him during the travel.

sd.

(Md. Sabbir Hossen)  
Director General  
Phone-02-41025041  
E-mail: dg@srdi.gov.bd

To.  
Mr. Md. Shamsul haque  
Draftsman  
Soil Resource Development Institute  
Head Office, Dhaka

No:12.03.0000.003.44.400.16-366

Date: 16-04-2023

Copy forwarded for kind information and necessary action to: (not as per seniority)

1. H.E. High Commissioner/Ambassador of the High commission/Embassy of Saudi Arabia, Dhaka.
2. Director (consular), Ministry of Foreign Affairs, Dhaka.
3. Director General, Immigration and Passport, Agargaon, Dhaka.
4. Chief Accounts and Finance Officer, Ministry of Agriculture, Shegunbagicha, Dhaka.
5. Innovation Officer, Soil Resource Development Institute, Dhaka (With request to upload it in the website)
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/ Land Port, Bennapol, Jessore/Burimari, Lalmonirhat/Tamabil Sylhet/Sonamasjid, chapainawabganj/Bhomra, Satkhira/Darshana, Chuadanga/Panchagar, Bangladesh.
7. Senior Cartographer, Soil Resource Development Institute, Dhaka.
9. Assistant Director, Soil Resource Development Institute, Dhaka.
10. Office Copy.

*(Signature)*  
13.04.2023  
(Md. Sabbir Hossen)  
Director General  
Phone-02-41025041